

MINUTES OF THE ARCHITECTURAL REVIEW BOARD FOR THE TOWN OF STRASBURG HELD ON THURSDAY, OCTOBER 15, 2009 AT 5 P.M. IN THE COUNCIL CHAMBERS OF THE TOWN HALL.

ARB Members present: Seth Newman, Richard Seelbach, and Chris Skarupa. Absent: Lisa Floryancic, James Massey

The minutes of the September 17, 2009 meeting will be approved at the November meeting.

Mr. Newman moved to appoint Mr. Chris Skarupa as Chairperson; second by Mr. Seelbach. Mr. Skarupa was appointed unanimously.

Mr. Skarupa moved to appoint Mr. Newman as Vice-Chairperson; second by Mr. Seelbach. Mr. Newman was appointed unanimously.

It was decided to wait for an election on the position of secretary.

Chairperson Skarupa asked who had the most responsibility of writing the guidelines and it was said Planner Rex, along with Mr. Massey, will be doing most of the writing. **Chairperson Skarupa** said he was willing to do research and some of the writing. **Planner Rex** said there will be a need for help from other members once a draft is forthcoming. A deadline for having a draft of the guidelines done was discussed.

Mr. Seelbach discussed some of the items already adopted in Chapter 46 – Historic Preservation. He asked if Indian artifacts should be addressed in any way. **Chairperson Skarupa** said in the research he has done he has not seen this addressed; Planner Rex said he thinks the reason for this is there is a State agency that takes care of this.

Mr. Seelbach asked about the use of plaques and said Strasburg Heritage Association already does this. He also asked about the integrity of buildings and the Brill property. **Planner Rex** said this property will be discussed at the Council Work Session on October 19. He will send out a report on what is discussed at this.

Mr. Seelbach asked about the demolition of the back of the building on West King Street. The work has not been completed and he asked what can be done to get the area cleaned up. **Planner Rex** will check into this and said he has met with Mr. Boyd who might be interested in demolishing the entire building as there is much more damage to the building than he first thought.

Mr. Seelbach asked about the final inspection and Planner Rex said the County will not give an occupancy permit until the Town “signs off on it.”

Planner Rex said there is a lot of work that needs to be done. **Chairperson Skarupa** asked about the documents that had been sent in the packet and if the Council had ever acted upon this. **Planner Rex** feels much can be taken for the documents and used in the new guidelines. There has been an inventory done of historic buildings and Planner Rex will try to scan this and send it to the ARB members.

Being no further business, the meeting adjourned at 5:27 p.m.

Town Planner

Town Clerk