

**COMMITTEE: INFRASTRUCTURE**  
**DATE: NOVEMBER 2, 2009**  
**TIME: 10 A.M.**

**In attendance:** Council Members Baker (Chair), Mauck, Ritenour (arrived at 10:20 a.m.) and Vena; Town Manager Fauber, Director of Public Utilities Tewalt, Director of Public Works Rhodes, Town Planner Rex, Chief Water Treatment Plant Operator Ritenour, Chief Waste Water Treatment Plant Operator McKinley, Town Clerk Keller, representative from Anderson and Associates, and Margaret Ireson, citizen.

- **Route 11 Sewer Study Presentation** – representatives from Anderson and Associates gave a PowerPoint presentation which explained the study and outlined the findings of the study. Questions were asked as far as what could be done first so that the entire project can maybe be broken up due to costs. Many questions centered on the I & I. Anderson and Associates representatives asked if there were documented “problem areas” from previous studies that maybe should be revisited. Director of Public Utilities Tewalt said it is better to build this into the system than to have the homeowners pay for it themselves as this is a problem that is spread out over the entire Town. There was discussion on placing the pipe deeper so that more than could feed into it. Existing force mains need to be addressed, too, according to Director of Public Works Rhodes. What was presented was just a “draft” and now Staff needs to decide what needs to be done or what the next step should be. There are grants available for this type of work and applications usually start in January. To do this, comments need to be gotten back to Anderson and Associates by Thanksgiving. Director of Public Utilities Tewalt asked what problems there would be when the Homewood development comes on. It was explained how this would be dealt with and said it would go into the Oxbow station. The total price currently for this project is ~\$8 million, but his will be increased due to the amount of rock that will need to be dealt with. This can be a continuing project, but not over a long period of time.
- **Minutes of the October 5, 2009 meeting were approved as presented.**
- **Update on Water Plant project** – Chief Water Plant Operator Ritenour gave a PowerPoint presentation showing the progress and answering questions on the work. Ms. Ireson asked if water pressure would increase in Strasburg when this project is completed and Director of Public Utilities Tewalt said it would not and explained why it would not happen. She said there are pressure problems in Stony Pointe and Staff will look into this as no complaints from residents have been made.
- **Brill Property Stabilization Plan update** – Town Manager Fauber said the Staff will meet and will be presenting their recommendations at the November 30 meeting.
- **Solids Handling Study** – Director of Public Utilities Tewalt and Chief Waste Water Treatment Operator McKinley reviewed the findings of their study of sludge. Mr. McKinley gave a copy of the synopsis of his findings and explained it and thinks the option which results in Class A sludge is the most viable; he explained the reasoning behind this. Mr. Tewalt and Mr. McKinley both like the savings of the Class A and the entire package is better with this option as it will address items that may be required in future years. It would be their recommendation to Council to go with the Class A and it does give the most disposal options.  
Ms. Ireson asked if any “spending” money is being used for this. Mr. Tewalt said the Town has received the initial paperwork for this and will be looking into it more.  
**It was decided to take this to the Work Session so it can be added to the December Council meeting.**
- **Ryan Judy matter** – Town Manager Fauber said this is in the hands of the attorneys. Mr. Fauber gave a brief history of the problem saying Mr. Ryan did not know the “catch basins” were part of his property and so the question of ownership and care have been raised. Mr. Judy would like the Town to compensate him for this, but nothing has been

formally asked for. Mr. Judy's attorney and Town Attorney Neal are working on this. The question of liability was asked and it was said this is one of the issues.

- **Queen Sidewalk** – Director of Public Works Rhodes reported the sidewalk is finished on the south side of the street and brick will be removed on the north side of the street and base paving will then be done. The street will be graded so it will have a “crown” so the water will run off. It was asked when curb and gutter will be added and Mr. Rhodes said that will depend on what the Council wants. Updates will be given periodically and this will be taken off of future agendas.
- **Spikes Supply matter** – Town Manager Fauber said a letter was sent to Mr. Spiker and a phone call was received saying if the Town will send a letter saying the Town owns the street, then they will remove the lettering. Mr. Fauber will research this to make sure the street is owned by the Town.
- **Strasburg Fire Department roof update** – Town Manager Fauber met with a roofing company. There was a lot of standing water on the roof, but it only leaks when it is actually raining. They did find some areas on the newer portion that can probably be fixed. He should hear more from the findings this week. This will probably be an issue that will need to come back to this committee or the Finance Committee for funding.
- **Town Property Inventory** – **Town Manager Fauber** said Staff needs to get together to complete this project. This will be addressed at the January meeting.
- **Transportation Study** – Planner Rex has left a message with Mr. Terry Short with VDOT, but has not heard back from him. He will update the committee on this later.
- **Transportation Survey** – Planner Rex is working with the Northern Shenandoah Valley Regional Commission on a cover letter that will be sent out in a paper survey to 3% of the population; this will be sent out soon. The response from the web survey was not too great with only about 60 to 70 people responding. A date has not been gotten on when paper survey results will be given. The web survey showed there is some interest in transportation to Winchester or Northern Virginia.  
Ms. Ireson asked about the sidewalk to Stony Pointe and if it were a Strasburg problem or a VDOT problem. Council Member Baker said the consensus of Council is that the next sidewalk project would be to Food Lion. Director of Public Works Rhodes explained replacement sidewalk can be done with maintenance money, but new sidewalk needs to come from other funding. The problem with the sidewalk to Stony Pointe is the route it will need to take.
- **Water/Sewer Fee Structure** – Town Manager Fauber said a presentation will be given at the Finance Committee meeting. Council Member Baker asked if all scenarios would be covered and Planner Rex said it there would be five scenarios given.
- **Trash Collection Contract update** – current contract ends in October, 2010. Very preliminary talks with Woodstock have been held with more meetings being planned. The timeframe for meetings was discussed and Town Manager Fauber said a first meeting will probably be held in December.
- **Water Audit update** – Director of Public Works Rhodes and Director of Public Utilities Tewalt have decided to do this during the month of January, 2010.
- **Storm Water Run-off (behind Strasburg Theatre)** – nothing new to report. This project was part of the CIP in the budget and so the cost of the Route 11 Sewer Project is dependant on this. This will probably be a spring project if funds allow.
- **Stop lights** – It was asked when VDOT will be replacing the lights. This will be worked on with the Enhancement Project.

Being no further business, the meeting adjourned at 12:35 p.m.