

COMMITTEE: INFRASTRUCTURE
DATE: NOVEMBER 30, 2009
TIME: 10 A.M.

In attendance: Council Committee Members Baker (Chair), Ritenour and Vena; Council Member Mauck, Town Manager Fauber, Director of Public Utilities Tewalt, Director of Public Works Rhodes, Town Planner Rex, and Town Clerk Keller.

Action Item:

The minutes of the November 2, 2009 meeting were approved as presented.

Discussion Items:

- Route 11 Sewer Study – Staff has met with the engineers (Anderson and Associates) to discuss what should be done and how to do it. They are looking at doing this in phases and Staff has asked for several things to be changed to help bring down the cost. One of the items to be changed is to not make the line run so deep. Changing the depth of the lines will decrease the cost because of the amount of rock that will be hit. The engineers are also looking at possible funding sources and will present a “funding matrix” to the Town. The Finance Committee is considering the cost of this project to be \$8 - \$10 million. Staff has heard they have some time because of the slow down in building and there hasn’t been a problem with the system to date so it is hoped there will not be a problem while this is being constructed. It was explained how the lines will now be parallel as opposed to connecting the line from the Industrial Park.
- Update on Water Plant project – Director of Public Utilities Tewalt said a rough road to the plant has been constructed. Staff has met with a “tree expert” so as not to compromise the trees lining Ram Drive. It was suggested to move the line from the ditch toward the center line of Ram Drive. This will cause Ram Drive to need re-paving, but Director of Public Works Rhodes said this is already in his department’s plan. Minor work is currently being done as the superintendent of the project is on vacation and due to the amount of rain received recently.
While discussing the water plant, the subject of voluntary water restriction was brought up and Director of Public Utilities Tewalt thought it would be a good idea to keep the water restriction hints on the website. Industries usually do pay attention to the voluntary water restriction and do cutback when the restrictions are put into place. It was decided to leave this on the website until the river maintains a certain level for an extended period. **Summary --- Director of Public Utilities Tewalt will decide what the level should be and the period of time it needs to stay at this level before removing voluntary water restrictions.**
- Sidewalk to Food Lion – Town Manager Fauber said it has been discussed with the engineers to include the sidewalk at the same time as the sewer line. The timeframe of the sidewalk was discussed. The amount of right-of-way needed must be found out and Director of Public Works Rhodes said VDOT must be consulted with. This will continue to be an agenda item, but only as an update and not what is going to be done.
From this discussion, it was noted that much of the discussions at the meetings is repetitious and could be added to a “weekly summary”. If something major happens, an update should be given at the committee meeting, but daily work does not need to be reported. **Summary --- Updates will be on an “as-needed basis” and it will be at the discretion of Staff to decide what needs to be reported to the committee.**
- Ryan Judy matter – Town Manager Fauber said this is in the hands of the attorneys. A meeting had been scheduled, but had to be rescheduled and the meeting will hopefully be this week. **Summary --- This will continue to be on the agenda until resolved as Council Member Baker promised this to Mr. Judy.**

- Queen Street sidewalk work and paving updates – this will be deleted from future agendas. Hometown Strasburg has been given information about “tree islands” and they will discuss this with Staff.
- Spikes Supply matter – There has been some discussion between Mr. Spiker and Town Attorney Neal and if the Town can prove ownership, then the Town will go back to maintaining this small strip of street and there will be no restricted parking on the street. A history of the problem was given and it was said it is believed the Town does in fact own this street as the Town has maintained it since 1990. The goal of the Town is to have the ownership of this street and Town Attorney Neal will not be able to represent either party as he has represented both in the past. ***Summary --- Staff is to try to resolve this issue within 90 days and will not be added to the agenda unless so directed by Staff.***
- Strasburg Fire Department roof update – Town Manager Fauber has talked to Anderson Roofing who has looked at the roof and will give some estimates and recommendations within the week. ***Summary --- Town Manager Fauber is to contact another roofing company and have two bids to fix the roof by the next committee meeting.***
- Town Property Inventory – This will be discussed at the January meeting.
- Brill Property Stabilization Plan update – Staff has limited resources to do any real stabilization work. The back portion of the taxi stand should be removed and Staff could do this, but this would need to go before the ARB. A decision needs to be made as to what to do with the buildings. Wiley and Wilson is looking at how these buildings can be utilized in the Public Safety Building plan and they will have a report at the January Work Session. ***Summary --- It was decided to wait until the January Work Session when the report will be given before discussing again in this committee.***
- Transportation Study – Planner Rex has not heard back for VDOT. ***Summary --- A report will be given at the next meeting, if VDOT responds.***
- Transportation Survey – Planner Rex is waiting on a cover letter from the NSVRC which will be added to the mailed survey. ***Summary --- This will remain on the agenda as more information should be gotten by the January meeting.***
- Water/Sewer Fee Structure – ***Summary --- This is being discussed in the Finance Committee and so it will be transferred to the Finance Committee agenda.***
- Trash Collection Contract update – Town Manager Fauber will be meeting with Larry Bradford, Woodstock Town Manager, to discuss a joint venture. They will try to meet before the holidays, but it might be January before the meetings happen. ***Summary --- This will remain on the agenda until resolved.***
- Water Audit update – Audit will be done during January so the report will be given in March.
- Storm Water Run-off – No up-date. Staff will look at this “in-house”, but this will not be done before spring. ***Summary --- This will be kept on the agenda.***
- Stony Pointe – Director of Public Works Rhodes had his department do a spot pressure test and the range was from 80 to 42 which is well within State standards.

The meeting adjourned at 11:49 a.m.